

Administrative Review Report

KITTATINNY REG HS BD ED-037-02465 Sussex County

Findings and Corrective Action:

Site Name	KITTATINNY REG HIGH	
Form Name	On-Site Assessment Tool - Site	
Question #	318	
Due Date	05/11/2012	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Linda Scarpa 04/11/2017 02:13 PM	An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for lunch. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Three meals for Special Ed were taken by the teacher from the cafeteria and CLAIMED in the cafeteria when the meal was taken, not when served, which is the point of service.
Site Name	KITTATINNY REG HIGH	
Form Name	On-Site Assessment Tool - Site	
Question #	321	
Due Date	05/11/2012	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Linda Scarpa 04/11/2017 02:13 PM	Lunch meal counts, by category (free, reduced and/or paid) for the review period must be comparable to the meal counts for the day of review. Counts for the day of review that are significantly different from the review month are indicative of a problem with the meal counting system. SFAs are reminded that second meals and/or other ineligible meals (adults, a la carte, etc.) cannot be counted and claimed. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed. Meal counts were slightly higher on the day of review for Reduced and Paid students, however the explanation given of a popular menu item and very cold weather resulting in higher numbers was accepted.
Site Name	KITTATINNY REG HIGH	
Form Name	On-Site Assessment Tool - Site	
Question #	500	
Due Date	05/11/2012	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Linda Scarpa 04/11/2017 02:13 PM	At lunch, under offer versus serve, all 5 required meal components must be offered to students in minimum required quantities. Students must take a minimum of 3 food components in the required portion size. One component selected must be at least ½ cup fruit and/or vegetable. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Cashiers told 5 students the MUST select a fruit or vegetable in order for them to obtain the meal, despite the fact they did not want a fruit or vegetable for lunch.